

CalEPA Basic Inspector Academy

Master Agenda

Tuesday

Time	Presentation Title	Summary	Instructor
8:30	Login for Roll Call	<ul style="list-style-type: none"> Attendance/Roll Call Download Course Materials 	-
9:00	Introduction and Overview	<ul style="list-style-type: none"> Introduce Course Content/Objectives CalEPA and BDO Overview General Inspection Overview 	Hasti Javid, CalEPA
10:00	CalEnviroScreen	<ul style="list-style-type: none"> What is CalEnviroScreen CalEnviroScreen Demo 	
10:45	<i>Break</i>		
11:00	Access, Entry, and Warrants	<ul style="list-style-type: none"> Authority and Consent to Inspect Inspection and Search Warrants 	Guest Prosecutor
12:00	<i>Lunch</i>		
1:00	Elements of a Violation	<ul style="list-style-type: none"> Elements of a Violation/Requirement Breakout Group Exercise 	
2:00	Evidence to Prove a Violation	<ul style="list-style-type: none"> Types of Evidence Photographs, Samples, Documentation 	
3:00	<i>Break</i>		
3:15	Interviewing Skills	<ul style="list-style-type: none"> Interview Preparation Rapport-Based Interviewing 	
4:00	Mock Inspection Introduction	<ul style="list-style-type: none"> Overview of Mock Inspection 	Hasti Javid, CalEPA
4:30	<i>Adjourn</i>		

Wednesday

Time	Presentation Title	Summary	Instructor
8:30	Introduce Agenda	<ul style="list-style-type: none"> Roll Call and Introduce Course Content 	-
8:45	Notetaking	<ul style="list-style-type: none"> Inspection Notes: Keep or Don't Keep? Group Activity 	
9:45	<i>Break</i>		
10:00	Report Writing	<ul style="list-style-type: none"> Documenting Violations, Observations, Evidence, and Corrective Action 	
12:00	<i>Lunch</i>		
1:00	Mock Inspection Instructions	<ul style="list-style-type: none"> Review Virtual Mock Inspection Process Including Documents and Materials 	Hasti Javid, CalEPA
1:30	Mock Inspection & Mock Inspection Reports	<ul style="list-style-type: none"> Group Breakout Sessions 	
4:30	<i>Adjourn</i>		

Thursday

Time	Presentation Title	Summary	Instructor
8:30	Mock Inspection Reports Continued	<ul style="list-style-type: none"> Group Breakout Sessions Deadline to Submit Reports: 10:45 AM Email to Hasti.Javid@calepa.ca.gov 	-
10:45	<i>Break</i>		
11:00	Case Study	<ul style="list-style-type: none"> Enforcement Case Study 	
12:00	<i>Lunch</i>		
1:00	Enforcement Options and Case Referrals	<ul style="list-style-type: none"> Enforcement Options and Case Referrals 	Guest Prosecutor
2:00	Inspection Report Review	<ul style="list-style-type: none"> Inspection Report Review/Feedback per Group (Web Cameras On) 	Hasti Javid, CalEPA
4:30	<i>Adjourn</i>		