

UNIFIED PROGRAM

Surcharge Transmittal Report Training

CalEPA's Unified Program Title 27 regulations are expected to take effect soon and will include changes to Sections 15250, 15290, and the Surcharge Transmittal Report form. An important change to note is the requirement for CUPAs to use the most current version of the Surcharge Transmittal Report form.

CalEPA is offering this annual training to assist CUPA staff responsible for completion of the Surcharge Transmittal Report to prepare for the upcoming changes. We will also offer a review of the best practices for filling out and submitting this required quarterly report with those directly responsible.

This training is for you and your accounting/financial office staff who are involved with preparing the Surcharge Transmittal Reports.

Training Dates:

Wed. April 24, 2024, 3:00pm to 4:00pm
Thur. April 25, 2024, 2:00pm to 3:00pm
Fri. April 26, 2024, 10:00am to 11:00am

Training will run approx. 30 min with time for questions after.
Each session will cover the same material.

Training Description:

This training will include:

- Finding the most current version of the form on our website
- A review of the quarterly Due Dates
- Steps to completing the Transmittal Report form
- Best Practices
- Reporting the Oversight and CalARP fee increases
- How these Surcharge Transmittal Reports relate to your Annual Single Fee Summary report due in Sept.
- And time for questions and follow up



CalEPA

California Environmental
Protection Agency

Secretary for Environmental Protection

Gavin Newsom
Governor

Yana Garcia
Secretary for Environmental Protection

Surcharge Transmittal Report Training

Please join us on Zoom on one of these dates:

Dates & Time (PT):

Wed April 24th 2024: 3:00pm

Zoom Webinar:

<https://us02web.zoom.us/j/86846009788?pwd=UGRORXJFUHNZVmNhbHNySHBKrkFUUT09>

Passcode: Please contact Carla at CUPA@Calepa.ca.gov for code or refer to the flyer with the code sent to the CUPA manager

Thur April 25th 2024: 2:00pm

Zoom Webinar:

<https://us02web.zoom.us/j/87562143330?pwd=ckRoT3ZzYXNBamQ2OE5QZTZBWUJFZz09>

Passcode: Please contact Carla at CUPA@Calepa.ca.gov for code or refer to the flyer with the code sent to the CUPA manager

Fri April 26th 2024: 10:00pm

Zoom Webinar:

<https://us02web.zoom.us/j/81259511111?pwd=NW9mQT09>

Passcode: Please contact Carla at CUPA@Calepa.ca.gov for code or refer to the flyer with the code sent to the CUPA manager

Please contact CalEPA Unified Compliance for any questions.

Carla's email is Carla.Bohon@calepa.ca.gov
CUPA@calepa.ca.gov general email

