

**COUNTY OF COLOSSAL  
CERTIFIED UNIFIED PROGRAM AGENCY**

In Reply Refer to:  
CCN 00/01-1234

Mr. Bill Bigshot  
Owner  
XYZ Incorporated  
123 Secondary Road  
Springfield, CA 98765

Re: Notification of Potential Filing of Administrative Enforcement Order

Dear Mr. Bigshot:

On March 14 and 15, 2001, representatives of the Colossal County Certified Unified Program Agency (the Agency) conducted an inspection at 123 Secondary Road in Springfield, California (the Facility). Based on information from the inspection, the Agency is preparing an administrative action against XYZ Inc. to ensure compliance and assess penalties, pursuant to section 25404.1.1 of the California Health and Safety Code (HSC). A copy of the inspection report is enclosed.

The administrative action being considered includes violations of the California Code of Regulations (CCR), [Title 22, CCR sections 66265.173(a), 66262.34(f)(2) and (3), 66262.11, and 66262.12(a)] and HSC section 25201(a). These regulations require the owner of XYZ Incorporated, as a generator of state-regulated hazardous waste, to comply with generator standards found in the Hazardous Waste Control Law (HWCL) [HSC Chapter 6.5], and in Title 22, CCR, Chapter 11.

Before filing an Administrative Enforcement Order and Notice of Defense (Order) against the owner of XYZ Incorporated, the Agency is offering XYZ Inc. the opportunity to advise the Agency of any other information that should be considered before an Order is filed against XYZ Inc. You may also take this opportunity to commence settlement discussions concerning the alleged violations. If you wish to submit such information, please direct it to:

Mr. Elmer Environmental,  
Colossal County CUPA  
321 County Road 456  
Springfield, CA 98765

It is the Agency=s intention to file an Order against XYZ Inc. within the next two weeks, unless you first advise the Agency of substantial reasons not to proceed as planned. Any penalty proposed for violations of HWCL and its implementing regulations will be calculated pursuant to Title 22, CCR. A copy of the current Title 22 penalty regulations are enclosed.

Thank you for your prompt attention to this matter. If you have any questions, please feel free to contact Mr. Elmer Environmental of my staff at (987) 654-3210, or have your counsel contact Ms. Agnes Attorney at (987) 456-7890.

Sincerely,

Edna Enforcement  
Enforcement Chief  
Colossal County CUPA

Enclosures

cc: (DTSC Statewide Compliance Division Regional Branch Chief)  
(DTSC State Regulatory Programs Division Liaison)